

SLIDE 1: Welcome to our school

Welcome pack for students and parents

SLIDE 2: Welcome

Good day! Hi!

Dear Student! Welcome to Poznań, to your new school. We are pleased that you have come to us, that you will live here, that you will learn and have fun with us.

We know that the first days at a new school can be difficult. New friends, teachers, building. That's why we want to make it easier for you to familiarize yourself with the rules and customs of our school. Remember, we are here to answer your questions and doubts.

Management, teachers and students of Primary School No. 80 in Poznań

SLIDE 3: School address details

Address: Pogodna 84, 60-137 Poznań

Telephone number: 61 861 05 24

School websites: <http://sp80.poznan.pl/> <https://www.facebook.com/sp80poznan>

SLIDE 4: School management

School principal: Aldona Rożnowska, M.A

Vice principal of the school: Lidia Matyja, MA

SLIDE 5: School year calendar

Month	Holidays
September	01/09 start of the school year
October	14/10 National Education Day
November	1/11 All Saints' Day - a day off 11/11 Independence Day - day off
December	24-26/12 Christmas holidays Attempt of the 8th grade exam in December or January
January	1/01 New Year - day off 6/01 Epiphany
February	Winter holidays - 2 weeks (as determined by the Ministry of National Education)
March	
April	Easter
May	1/05 Labour Day 3/05 Constitution Day May 3 / 8th grade exam in Polish, mathematics and foreign language
June	End of the school year
July and August	Holidays

You will learn about additional days off from your form teacher.

SLIDE 6: School clothes

FORMAL CLOTHES are required during school ceremonies

- white shirt/blouse
- dark trousers/skirt

Physical education uniform includes: white shirt, shorts, sports shoes

SLIDE 7: School schedule

Time	Classes	Break
8:00-8:45	Lesson 1	
		10 minutes
8:55-9:40	Lesson 2	
		10 minutes
9:50-10:35	Lesson 3	
		15 minutes (outside)
10:50-11:35	Lesson 4	
		10 minutes
11:45-12:30	Lesson 5	
		20 minutes (outside)
12:50-13:35	Lesson 6	
		20 minutes (outside)
13:55-14:40	Lesson 7	
		10 minutes
14:50-15:35	Lesson 8	

In case of bad weather, we also spend long breaks in the school building.

Long break/lunch break after the 5th and 6th lessons, lasts 20 minutes. The children then have time to eat lunch in the canteen.

<http://sp80.poznan.pl/stolowka>

SLIDE 8: Compulsory lessons in grades 1-3

- early school education: Polish language education, mathematics education, social and natural education
- art/technical education
- music education
- IT education
- physical education
- English

SLIDE 9: Compulsory lessons in grades 4-8

	4 th grade	5 th grade	6 th grade	7 th grade	8 th grade
Polish	+	+	+	+	+
English	+	+	+	+	+
German				+	+
Mathematics	+	+	+	+	+
History	+	+	+	+	+
Science	+				
Computer science	+	+	+	+	+
Design and technology	+	+	+		
Physical education	+	+	+	+	+
Geography		+	+	+	+
Biology		+	+	+	+
Chemistry				+	+
Physics				+	+
Music	+	+	+	+	
Art	+	+	+	+	
Civics					+
Safety education					+
Form period	+	+	+	+	+
Career counselling				+	+

SLIDE 10: Optional lessons / extracurricular activities

There are lessons you can participate in if your parents decide so, and your participation in these lessons will be recorded on your school certificate

- Religious education
- Ethics
- Family life education

If you are a student from outside Poland, you can also attend classes

- Polish language - at least 2 hours a week
- compensatory classes

The school also offers extra-curricular activities for all students

- bridge
- interest groups, e.g.: IT, journalism
- Sports
- Scout activities

There are also extra-curricular activities which you will have to pay for if you decide to participate, such as:

- karate
- judo

SLIDE 11: Grading system

Grades 0/I-III: descriptive assessment of knowledge and skills

Grades IV-VIII: ratings on a scale of 1-6

① - insufficient

② - permissive

③ - satisfactory

④ - good

⑤ - very good

⑥ - excellent

A student may not be classified due to the inability to grade and is then obliged to make up the outstanding material.

Your behaviour will be graded as: reprehensible / inappropriate / correct / good / very good / exemplary

SLIDE 12: Librus Electronic grade book

In the electronic grade book (Librus), your parents can:

- check your grades
- write a message to the teacher
- read a message from the teacher
- check your attendance in class
- read teachers' comments about you For this, you need a LOGIN and PASSWORD, which will be provided by the form teacher.

We are sharing a series of films for parents - migrants, prepared by the Polish Migration Forum. In the episodes, among others:

- What is Librus? A guide for parents
- How to log in to Librus for the first time?
- How to change the password and facilitate logging in to Librus?
- Librus user manual. Grades, attendance - parent view
- How to read and reply to a message in Librus?
- How do the schedule and announcements work in Librus?
- How to log in to Microsoft Teams?

- How to join an online lesson on Microsoft Teams?
- How to read and submit homework in Teams? Link to the above episodes in the Polish language version: <https://www.youtube.com/playlist?list=PL3yAgwsslmSUqEwziHa4mHGzrS9Q5BnnC>

SLIDE 13: What do I do if:

I was absent from classes. -> I bring an excuse from my parents or from the doctor. I show it to the form teacher

I am late. -> I go to my classroom and say, 'Sorry for being late'.

I feel unwell. -> I talk to the form teacher or school nurse. They will notify my parents, who will pick me up from school.

SLIDE 14: I have got a problem

I argued with a classmate -> I talk to the form teacher or school counselor.

I can't do my homework on my own -> I talk to the form teacher, teachers, or school counselor.

SLIDE 15: Sample school forms

NOTIFICATION

The school principal / class teacher notifies that on [date] at [time] in room number [room number], there will be a meeting for the parents of students from class [class number]. Attendance is mandatory.

In Polish:

ZAWIADOMIENIE

Dyrekcja szkoły /wychowawca klasy zawiadamia, że dnia... w godzinach ... w sali numer ... odbędzie się zebranie dla rodziców uczniów klasy ... obecność obowiązkowa –

EXCUSE

Please excuse the absence from school on [date/dates] of my daughter/son [name] due to illness/appointments/important family reasons.

Parent's signature

In Polish

USPRAWIEDLIWIENIE

Proszę usprawiedliwić nieobecności w szkole w dniu/dniach... mojej córki / mojego syna(imię i nazwisko) z powodu choroby/badań/ z ważnych powodów rodzinnych

SLIDE 16: Sample school forms

EXEMPTION REQUEST

Please grant exemption from classes for my daughter/son [name] on [date] at [time].

Parent's signature

In Polish:

ZWOLNIENIE

Proszę o zwolnienie z zajęć lekcyjnych mojej córki/mojego syna .. (imię i nazwisko) w dniu .. o godzinie..

CONSENT

I hereby give consent for my daughter/son [name] to participate in the excursion/integration trip/nature school trip to [place name] on [date/dates].

Parent's signature

In Polish:

ZGODA

wyrażam zgodę na udział mojej córki/mojego syna .. (imię) w wycieczce/wyjeździe integracyjnym/zielonej szkole do ... (nazwa miejsca) w dniu/dniach ...

SLIDE 17: That's worth knowing

SCHOOL ID CARD: A document issued to every child attending school

PARENT-TEACHER CONFERENCE: A meeting between parents and their child's teachers. Its purpose is to discuss the child's academic progress or any other important matters related to school life.

MOBILE PHONES: In our school, students are not allowed to use mobile phones. If a student has a phone, they must turn it off

When we enter the school, we say 'good morning' (dzień dobry) to the classroom, and when we leave, we say 'goodbye' (do widzenia).

SLIDE 18: That's worth knowing

ABSENCE: If a child doesn't come to school on a particular day, parents are required to write an "excuse", explaining why the child didn't come to school. In case of longer absences due to health issues, the school expects a medical certificate, confirming that the child was ill, which prevented them from attending school.

SCHOOL COUNSELLOR: Deals with psychological and pedagogical assistance for students.

SCHOOL PSYCHOLOGIST: A specialist who helps students deal with difficult emotions and feelings.

PSYCHOLOGICAL-PEDAGOGICAL COUNSELING CENTER: This is a place where specialists assess children's abilities to benefit from education.

SLIDE 19: That's worth knowing

LOGOPEDIST: A teacher who corrects speech defects.

TEXTBOOKS: In Poland, students receive textbooks and exercise books for free. Textbooks must be returned to the library before the end of the school year. If a student leaves school during the school year, they must return all textbooks and exercise books.

EIGHTH GRADE EXAM: An exam that students take in the spring of the 8th grade of primary school.

SCHOOL LOCKERS: A place where students leave their jackets and shoes.

SLIDE 20: That's worth knowing

COMMON ROOM: A place where students spend time before or after lessons, where they can do homework, develop interests, participate in reading activities, play games, and engage in physical activities.

LIBRARY: A place where a student can use school book collections for free. They can also borrow books to take home.

SLIDE 21: Education System Diagram

Kindergarten (przedszkole)

Primary School - 8 years of education (szkoła podstawowa)

Adult Primary School (szkoła podstawowa dla dorosłych)

First-level Vocational School - 3 years of education (branżowa szkoła I stopnia)

Second-level Vocational School - 2 years of education (branżowa szkoła II stopnia)

Technical College - 5 years of education (technikum)

General High School - 4 years of education (liceum ogólnokształcące)

Adult General High School (liceum ogólnokształcące dla dorosłych)

Post-secondary Vocational School (szkoła policealna)

Higher Education Institution (szkoła wyższa)